

## CANDIDATE APPLICATION FORM Class XXIX– Spring 2010

This form may be duplicated. An electronic version of this application can also be downloaded from the United Way website:  
www.unitedwayhouston.org (Project Blueprint).

**Instructions:** All candidates must complete an application form. Please type your application and use only the space provided. The completed application should be sent to Project Blueprint by email: kwhite@unitedwayhouston.org; by fax: 1-866-826-1068; or by mail: Project Blueprint, United Way of Greater Houston, P.O. Box 3247, Houston, Texas 77253-3247.

**Selection:** A Project Blueprint Volunteer Selection Committee reviews candidate applications, conducts personal interviews with top applicants and selects the participants based on their professional experience, community involvement and leadership potential.

**Applications:** Incomplete and/or late applications will not be considered.

**Applications must be received at United Way no later than 5:00 p.m. on Tuesday, December 15, 2009.  
Cost per participant is \$600.**

### PERSONAL DATA

Last Name	First Name	Middle Initial	Preferred First Name	
Home Address			City, State & Zip	
Home Phone	Cell Phone	Home E-mail		
Date of Birth	Age	Gender	Ethnicity	

Contact Preferences	Home	Work
I would prefer to receive mailed correspondence at:		
I would prefer to receive e-mail at:		
I would prefer to receive faxes at:		

**How did you hear about Project Blueprint?**

## EDUCATION/ EMPLOYMENT DATA

<b>Highest Degree/ Major</b>	<b>School</b>	<b>Year Received</b>
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<b>Present Employer</b>		<b>Number of years</b>
<b>Job Title</b>		
<b>Business Address</b>		<b>City, State &amp; Zip</b>
<b>Business Phone</b>	<b>Business Fax</b>	<b>Business E-mail</b>

**Briefly describe your current position.**

**Past Employment**

Employer	Title	Start Date	End Date

**Honors & Awards**

Name of Award	Presented By	Date Received

**Check the geographic area(s) where you would like to volunteer.**

<input type="checkbox"/> Harris County	<input type="checkbox"/> Fort Bend County
<input type="checkbox"/> Bay Area of Harris County	<input type="checkbox"/> Montgomery County

## CATEGORY A: SKILLS & EXPERIENCE

Select **no more than five** skills that you possess and will use as a board or committee member.  
Rank them in order of preference with #1 being your first choice.

Finance/Accounting	Legal	Public Relations
Fundraising	Marketing	Strategic Planning
Operations	Program Development	Technology
Human Resources	Other	

## CATEGORY B: COMMUNITY ORGANIZATIONS & VOLUNTEER INVOLVEMENT

List the organizations with which you have been involved as a volunteer over **the past five years**.  
Include nonprofit, civic, professional, business, faith-based, community and social organizations.

Organization	Position	Years of Service	Still Involved?

Describe your responsibility and leadership role in what you consider your most important or significant volunteer work.  
Explain why it was significant. (In 500 words or less.)

## CATEGORY C: COMMITMENT

What community issues are important to you? Select **no more than five** areas.

Abuse & Neglect	Crime	Hunger
Adult Education	Disabilities	Immigration
AIDS/HIV	Education	Individual & Family Crisis
Animals	Elderly Issues/Seniors	Juvenile Delinquency
Arts & Culture	Environment	Mental Health
Children & Youth	Health Care	Substance Abuse
Community Improvement	Housing & Emergency Shelter	Unemployment

The following are some of the main responsibilities of board members:

- Set strategic direction for the organization
- Ensure resources required (human and financial) to implement strategy
- Recruit, retain, evaluate and, if necessary, terminate Executive Director

- Provide good stewardship of resources

**Briefly discuss your ability to commit to these responsibilities.**

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<b>Can you commit to attend the day retreats and evening classes for 8 weeks of training? (Circle one.)</b> (Please see the class schedule, which specifies the dates and times for Class XXVIII.)	Yes    No
<b>Will you commit to serving on a board after graduation?</b>	Yes    No

**CATEGORY D: OTHER REQUIRED INFORMATION**

**Please provide the name of two references we can contact, who will speak to your community volunteer involvement.**

Name	Phone	Employer	Job Title

**I would like to be considered for participation in Project Blueprint. By submitting this application, I certify that all the information contained herein is true and correct to the best of my knowledge. If I am accepted, I am able to make the commitment to attend all sessions during the Project Blueprint program. I understand that missing the retreat or more than one class will result in being dismissed from the program. I also understand that upon completion of the training, I am expected to utilize the knowledge gained and actively volunteer with an organization in my community.**

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Applicant's Signature (or type your name if sending via e-mail)

Date

Referred by: \_\_\_\_\_ Project Blueprint Class \_\_\_\_\_  
Please Print Name

***Submit completed application by mail to:***

Project Blueprint, United Way of Greater Houston, P.O. Box 3247, Houston, Texas 77253-3247

***Or by email to:*** [kwhite@unitedwayhouston.org](mailto:kwhite@unitedwayhouston.org)      ***Or by fax to:*** 1-866-826-1068.

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